


<p>3364-25-111</p> <p>President</p> <p>Executive Vice President – Finance and Administration and CFO, Chief Human Resources Officer</p> <p>All University of Toledo campuses</p>	 <p>:</p> <p>April 5, 2024</p> <p>July 1, 1986</p>
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	New policy	X	Minor/technical revision of existing policy
	Major revision of existing policy		Reaffirmation of existing policy

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which may include:

- (i) Verbal warning,
- (ii) Written reprimand,
- (iii) Suspension(s), and
- (iv) Dismissal/termination.

(E) Personnel Files

1. After twelve (12) months corrective action records, which have resulted in suspension of three (3) days or less, shall be disregarded in subsequent corrective action or in considering the employee for promotion, transfer or voluntary demotion. Upon written request by the employee, these records