

Procedure: Technology Accessibility
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(D) Procedure

(1) Procurement of Technology

- (a) All UToledo operating units are expected to comply with the University's Procurement policy 3364-1 5. The policy includes a requirement to obtain a Voluntary Product Accessibility Template (VPAT) from the software vendor, regardless of amount, which attests to the software conformance to Section 508 and WCAG 2.1 standards. Applicable language from the Procurement policy is below.

If a VPAT is not available from the vendor, the purchaser should work with the ADA Compliance Officer, prior to purchase, to confirm the software's accessibility to disabled individuals in the UToledo community.

When considering any software for purchase, the most suitable product that serves the purchaser's business/pedagogical needs should be obtained, provided that the software is accessible (3364-1 (t)44.3 (he t)44.45w
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(2) Existing Technology Equipment and Supplies

All existing equipment and supplies used to deliver technology services to students, patients, and employees (desktop computer equipment, servers, etc.) must comply with Section 508.

(3) Existing Non-Web-Based Software

(a) Purchased Desktop Software

(i) Operating units should make every effort to ensure existing purchased desktop software is made as accessible as possible to disabled individuals

(a) Please refer to the Accessibility Matrix <http://buyaccessible.gov/content/VAR> to identify known accessibility issues with purchased desktop software, as documented in VPATs. If possible and available, VPATs prepared by independent, third-party entities are preferable to VPATs prepared by the vendor itself.

(ii) The ADA Compliance website <https://www.utoledo.edu/offiten> (d)-44.3 (o)-7.3 (216.8 372.8 Tm [(h)-44.3 (t

- (4) Web-Based or Mobile-Based Software and Tools
- (a) Software that is Internet-based (web applications, mobile phone applications, Online Educational Resources, etc.) also must comply with accessibility standards.
 - (b) The University of Toledo follows the World Wide Web Consortium Web Content Accessibility Guidelines version 2.0 (WCAG 2.0), the primary international guidelines.
 - (c) Any web- or mobile-based functionality developed for University purposes must follow WCAG 2.0 standards, regardless of whether they are developed by University employees or third parties. Below are examples of University departments currently developing this functionality; however, not all University departments are subject to this policy. University (r)

(E) References

- (1) Policy 3364-50-03, Nondiscrimination on the basis of disability Americans with Disabilities Act compliance:
http://www.utoledo.edu/policies/administration/diversity/pdfs/3364_50_03_Non discrimination_o.pdf
- (2) Americans with Disabilities Act of 1990:
<http://www.ada.gov/pubs/adastatute08.htm>
- (3) Section 508 of the Rehabilitation Act:
<https://www.section508.gov/section508laws>
- (4) Section 504 of the Rehabilitation Act of 1973:
<https://www2.ed.gov/about/offices/list/ocr/docs/auxaids.html>
- (5) Software Accessibility Matrix <http://buyaccessible.gov/content/VARC>
- (6) Visit the university accessibility website
<https://www.utoledo.edu/offices/marketing/toolkit/web/accessibility.html>
- (7) Voluntary Product Accessibility Template form:
<https://www.itic.org/policy/accessibility/vpat>
- (8) Telecommunications Act of 1996:
<https://www.fcc.gov/general/telecommunications-act-1996#:~:text=The%20Telecommunications%20Act%20of%201996,any%20market%20against%20any%20other>
- (9) World Wide Web Consortium's Web Content Accessibility Guidelines version 2.1:
<http://www.w3.org/TR/WCAG/>

This Statement of Procedure is
Reviewed and authorized by:

Initial effective date: 2/02/2015

Review/Revision Date: 07/08/2021

Next Review Date: 07/08/2024

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