

- : College of Medicine & Life Sciences: Guidelines for Establishing Undergraduate Degree to MD Degree Programs
- : 3364-81-23
- : Dean, College of Medicine and Life Sciences

UT COMLS Associate Dean for Student Affairs and Admissions, MD Program
- : M.D. Program, College of Medicine & Life Sciences

(B) Purpose of Policy

The purpose of this policy is to provide guidance for establishing early decision, guaranteed admission, and other pathway/pipeline programs to the UT College of Medicine and Life Sciences (COMLS) MD program for undergraduate students at The University of Toledo.

(C) Scope

This policy applies to the UT COMLS Office of Admissions and senior administration charged with overseeing the admissions process to the UTCOMLS MD Program

(D) Procedure

COMLS will collaborate with UT Colleges to create a memorandum of understanding (MOU) that outlines roles and responsibilities of both COMLS and the participating UT College, as well as the specific elements of the undergraduate-to-MD program and requirements for participating undergraduate students. MOUs may be initiated by COMLS, other UT Colleges, or as a joint effort between COMLS and any UT College in consultation with the Pre-Health Professions Advising Office, as well as the Director of the Advising Office. Within the College of Medicine and Life Sciences, the MOU should be developed with the participation of the MD Program Office of Admissions to include the Associate and Assistant Deans as well as the MD Program Admissions Committee or officially designated subcommittee. Participating Colleges will determine the appropriate College leadership and other personnel who will participate in the creation of the MOU. MOUs will be approved by the Dean of COMLS, the Dean of the participating College and the Pre-Health Professions Advising Office, as well as the Director of the Advising Office.

At a minimum, each MOU for undergraduate-to-MD programs should articulate the aspects below.

1) Program Aims and Objectives

Undergraduate-to-MD programs may be primarily aimed at granting to undergraduate students an early admissions decision to the MD program, a guarantee of seats in the MD entering class, an enriched pathway or pipeline into the MD program, or some combination of these aims.

In addition to the overarching goals stated in (A) above, each MOU should articulate specific objectives of the program. Objectives should be tailored to the needs of each participating UT College and aligned with other University of Toledo undergraduate-to-graduate/professional degree programs. Further, objectives should be tailored to the needs of the MD Program and be aligned with other internal and external COMLS admissions programs.

2) Roles and Responsibilities of COMLS and the Participating College

MOUs should clearly articulate the roles and responsibilities of both the College of Medicine and Life Sciences and the participating College. As part of this articulation, the memorandum should specify a plan for funding and staffing the program, as well as providing other relevant resources.

3) Eligibility for Acceptance to Undergraduate Portion of Program

While each participating College (or department within the college) will maintain autonomy in acceptance decisions, undergraduate admissions criteria for undergraduate-to-MD programs should be aligned with the program's objectives. At minimum, the eligibility requirements should aim to maximize the potential for students' successful and timely completion of both the undergraduate and MD degrees.

4) Eligibility for Acceptance to COMLS MD Program

As specified by the accrediting body of the COMLS MD program, the final responsibility for selecting students to be admitted for medical study resides with a duly constitute faculty committee. The MD Program Admissions Committee will review the application files and admissions interview performance of undergraduate-to-MD program students using the same holistic review procedures as all other applicants to the program.

To be eligible to matriculate into the MD program, undergraduate-to-MD program students must meet the same minimum qualifications as any other applicants.

Specifically, students must:

- a) Be a citizen of the United States or have permanent resident status (permanent residency "green" card);
- b) Graduate with a baccalaureate degree: In the case of undergraduate-to-MD program students, this degree must be from The University of Toledo;
- c) Submit an AMCAS application during the cycle of expected matriculation;
- d) Submit a UToledo secondary application;
- e) Submit the required number of letters of recommendation;
- f) Submit final official transcripts from all undergraduate, graduate, and professional schools attended with degrees posted (if applicable);
- g) Meet the Minimal Technical Standards for admissions.

Further, all accepted students—including accepted undergraduate-to-MD program students—must pass a review of

Continued eligibility for undergraduate students who are accepted to the program should be contingent upon specified academic requirements (e.g., grades, course sequence), engagement in program activities, professionalism and conduct standards, leadership and experience expectations, and other criteria.

- 6) Timeline for Application, Interview, Final Evaluation, and Other Cycle Components for Matr-1.5 -1.2tU(MLS)Td (tio)-1 (a)nTT1 1 lt8P76469 lt8P76469 l(8P76469 25 (n)23e)4 (pr)-7

Approved by:

/s/

Christopher Cooper, M.D.
Executive Vice President for
Clinical Affairs and Dean of the
College of Medicine and Life
Sciences

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Date

Created by:

*Associate Dean for Student Affairs
and Admissions*