

Training Program 6-month Committee Meeting Report

Trainees are expected to schedule and meet with their committee every 6 months.

Student Name: _____

Student Signature: _____

Date of Meeting: _____

Committee Chair: _____

Major Advisor: _____

QE expected and/or actual date(s): _____

Tentative Dissertation Title: _____

Committee Chair should fill in the required elements of this worksheet.

At the end of the meeting, the trainee should exit while the committee discusses trainee progress. Fill in the ranking sheet and add any additional goals below.

At the conclusion of the committee meeting, the student will return and be given a copy of this worksheet. Also this will be given to major advisor & copied to track director, or administrative assistant, to keep on record.

Explanation of rankings:

- 9 Exceed Expectations: Student goes above and beyond normal expectations of graduate work.
- 9 Meets Expectations: student meets the requirements
- 9 Somewhat Meets Expectations:

