

UNIVERSITY OF TOLEDO

SUBJECT: CODE VIOLET – VIOLENT SITUATION

Procedure No: EP-08-015

PROCEDURE STATEMENT

Code Violet will be initiated for **serious** situations involving any individual(s) exhibiting or threatening violent behavior in an environment on The University of Toledo Health Science Campus Medical Center.

1. Know the location of panic buttons, which send an alarm to Health Science Campus Security.
2. As soon as possible, notify hospital security of any unusual incident at 419-383-3333.

- C. The operator will:
- a. Overhead page “**ACTIVE AGGRESSOR** (and the location)” three times on the mass notification system.
 - b. Send out a UT Alert group message advising staff of the situation.
 - c. Make notifications to Hospital Administration and Hospital Supervisor.

NOTE: Medical teams should not enter the area until it has been declared safe.

- D. HSC Security are unarmed and will maintain cover and concealment and will perform the following tasks only when personal safety is maintained:
- a. Receive call, forward call to 911 for University of Toledo Police Department (UTPD) response, dispatch all officers, assess environment & update UTPD.
 - b. Open egress routes (stairwells) to hasten evacuation.
 - c. Update dispatcher for relay to responding officers.
 - Number of active aggressors
 - Number of victims
 - Exact location of the shooter
 - Type and number of weapons, if known (Long, short, rifle, pistol or shotgun)
 - d. Stop campus traffic to expedite responding Police arrival and wave them toward incident facility.
 - e. Maintain secure environment for victims and witnesses until cleared by UT Police.
 - f. Keep hospital staff, visitors, away from the area.
 - g. Dispatcher will notify the operators for all announcements.
 - h. Follow all directions by Law Enforcement.

E. STAFF ACTIVE AGGRESSOR NOT IN YOUR VICINITY

1. Remain as calm as possible
2. Secure doors to patient rooms who cannot evacuate.
3. RUN to nearest stairwell or exit and assist others if capable
4. Warn other staff, visitors and patients to run or shelter in place
5. If incapable of running, shelter in place by going to a room that can be locked and barricaded. Blockade door with heavy furniture; use beds, desks, cabinets & chairs.
6. Lock and barricade doors or windows
7. Turn off lights
8. Close blinds
9. Block windows
10. *Turn off cell phones, radios or other devices that emit sound*
11. Keep out of sight and take adequate cover/protection (i.e., concrete walls, thick desks, filing cabinets)

F. STAFF CONTACT WITH ACTIVE AGGRESSOR

1. Remain as calm as possible.

2. If there is no possibility of escaping or hiding, only as a last resort when your life is in imminent danger should you make a personal choice to fight. Throw objects at the aggressor's head and MOVE as quickly as possible.
3. Never pick up the firearm as police responding may believe you are the aggressor.
4. If the active aggressor(s) leaves the area, barricade the room or go to a safer location.

G. FIRST RESPONDER INTERACTION

The objectives of first responding law enforcement officer are:

- a. Stop the active aggressor
- b. Identify additional threats like improvised explosive devices.
- c. Identify victims to facilitate medical care, interviews and counseling.
- d. Secure the scene for post event investigation

H. LISTEN TO THE OFFICER

1. How to react when the police arrive at your location:
 - a. Remain calm, and follow officers' instructions
 - b. Put down any items in your hands (i.e., bags, jackets)
 - c. Immediately raise hands and spread fingers
 - d. Keep hands visible at all times
 - e. Avoid making quick movements toward officers such as attempting to hold on to them for safety
 - f. Avoid pointing, screaming and/or yelling
 - g. Do not stop to ask officers for help or direction when evacuating, just proceed in the direction from which officers are entering the area

I. REPO -2 (t003 0 Tw (ody <ody kTw va(k)-2 (o)0.5 (f)0.7 (f)11.7 (i)-1 (ody DDC -16.001 Tc -0.001 Tw (ody 0)-6.3 0)-6.3 ()10.6 (