

# REQUESTORSUMMERLEAVE/VOLUNTARYREDUCTIONINWORKHOURS

TheUniversityof Toledois offeringall academic(includingcollegedepartmental),administrative(non r hospital)andstaff personnethe opportunity

Today'sDate:	
EmployeeName:	RocketNumber:
JobTitle:	Department:

HRUse \_\_\_\_\_  
HourlyRate                      PSAÇWA,AFSCME                      #payperiods                      tracked \_\_\_\_\_