

2018-9 College of Arts and Letters Faculty Council

Meeting Minutes

September 18, 2018

I. Call to order Third meeting of the 2018-9 council called to order 4:00 p.m. SM 2100

II. Roll call

Present: Baltus, Barnes, Benton, Black, Brakel, Christman, Coulter-Harris, Coventry, Cox, Day, Dombrowski, Egan, Fitzgerald, Foss, Kistner, Langan, Lundquist, Nemeth, Padilla,

drafting committee was necessary, or if past work had made sufficient progress to carry through at this point.

Faculty Senate: Tim Brakel

Tim Brakel summarized business conducted at the most recent Faculty Senate meeting.

Provost Shu reported that enrollment was down, but up in retention areas. The Student Center for Advocacy was presented. It is housed in the College of Health and Human Services. It includes a Victims Assistance Program that will provide confidential help for students, faculty or staff victims of harassment or assault.

Graduate Council: Sara Lundquist

This term will have a graduate student commencement ceremony on Saturday at the end

of the term. The registrar will no longer include in catalog listings for graduate courses a designation for Health Science or Main campus. Interim Dean Grothen reported that the cause of the dip in graduate school enrollment could not be attributed to any one specific cause. The new curriculum tracking system will begin in January. The graduate college plans to have workshops on responsible research, mentors and mentoring, plagiarism, etc. Graduate student insurance has increased. The Office of Research will start scrutinizing travel to some countries more closely.

IV. Dean's Report: Charlene Gilbert

Dean Gilbert presented a PPT slideshow of information. The PPT covered several topics:

Fall enrollment—figures explained at the previous council meeting were presented again. College enrollment is down by 5.8%, but that is better than last year. Gains were made in First Time in College (10.9%) and New Adult (14.3%) categories.

Recruitment & Retention—Recruitment is looking into transfer student & adults in graduate courses. The current retention rate of 66% is down from last year. Largest group (22) was students on academic suspension. The dean requested faculty make use of the Starfish system.

Discussion of the effectiveness of the Success Coach roles in Starfish program focused on the high number of students per Success Coach and whether Success Coaches were assigned to students from a specific college. Is there a specific coach just for CAL students?

Other suggestions for retention initiatives included creating department connections through a “welcome students” event, creation of more early arrival programs, possibly for

Cost of books was pondered, and whether the college could sponsor the program. A limited Common Read program is used in the current Composition Program.

Graduation Rate—While the university as a whole had a graduation rate up 5 points, the CAL graduation rate went up 7 pts. Dean wants to focus on strategies for junior year students and strategic scholarships for students.

Data Analysis--Dean was involved in college wide discussion of creating academic programs in “data analysis.” Possible course development in this field could be beneficial. CAL approved a Data Analysis minor, with possible courses such as the ethics of using big data, or data visualization courses. Fitzgerald suggested a digital humanities course could be an idea to pursue.

Tenure & Promotions Guidelines—Faculty Senate has approved these, and departments

also solicited volunteer members to serve on the Diversity Committee. Barnes was

The PBS series *The Great American Read* will feature on air interviews of two CAL faculty, Tim Geiger & Deborah Coulter-Harris.

VIII. Adjournment Motion to adjourn at 5:19 PM

Minutes submitted by Michael Piotrowski, council secretary. Send amendments / corrections to michael.piotrowski@utoledo.edu.